

The following is a proposal by Lawrence Hetherington VE3LJN and Barbara Hetherington VE3KTX for the CONSTITUTION of the N.P.A.R.C. Inc.

This proposal has been recommended by the constitution committee for presentation to the executive and membership.

PROPOSED CONSTITUTION

OCT. 15, 1980

ARTICLE 1: NAME AND OBJECTIVES

- A. The club shall be known as the "NIAGARA PENINSULA AMATEUR RADIO CLUB INCORPORATED". *check on this*
- B. The objectives shall be:
- a...To guard and further by close co-operation with all amateurs, their respective societies and authorities, the continuance of our operating privileges and frequencies.
- b...To foster international goodwill and the growth of amateur radio in the emerging nations.
- c...To acquaint interested persons with the rewarding pleasures of amateur radio and to lend assistance to those persons.
- d...To encourage intelligent use of our allocated amateur frequencies.
- e...To give all possible assistance in solving problems affecting the operation of amateur radio stations.
- f...To train our membership for emergency and disaster communications and to keep equipment ready and available for such events.
- g...To demonstrate by participation in public service events, our ability to provide a service to the community as a whole and thus, the right to enjoy their respect and encouragement in the pursuit of our hobby.

ARTICLE 2: MEMBERSHIP

A. FULL MEMBERSHIP

Is available only to individuals holding a valid *ok* Certificate of Proficiency in Radio issued by the D.O.C. for amateur use.

B. FAMILY MEMBERSHIP

OK Is available to a member, their licensed spouse, and all licensed dependents under the age of 21.

C. ASSOCIATE MEMBER

(1) Is available to individuals NOT licensed by the D.O.C. eg. SWL's, students etc., who show a genuine interest in amateur radio.

OK (2) Is available to non-residents of the Niagara Peninsula who are unable to attend regular monthly meetings of the N.P.A.R.C.Inc.

D. SPECIAL MEMBERSHIP

As recommended by the executive and approved by the membership.

(1) LIFE MEMBER-may be awarded to an individual who is a licensed amateur, and has been continuously active and interested in amateur activities in the area and the N.P.A.R.C.Inc. These members shall have the same privileges as a full member.

OK (2) HONORARY MEMBER-may be awarded to individuals or groups who have provided active support to the club and/or amateur activities in the area. These members shall have no club privileges.

Both special memberships shall be exempt from yearly dues.

E. APPLICATION FOR MEMBERSHIP IN THE CLUB WILL BE GRANTED IF THE APPLICANT AGREES TO:

(1) Comply with all requirements of the constitution and bylaws of the N.P.A.R.C.Inc.

OK (2) Operates within the radio laws and regulations pertaining to amateur radio in Canada as set forth by the D.O.C.

F. LOSS OF MEMBERSHIP check

(1) Upon the written request of 10 or more full members, for any just cause stated, a member of the N.P.A.R.C.Inc. may be required to "show cause" why he/she should not be expelled from the club.

- check out*
- (2) The executive shall consider only written charges.
- (3) The member charged shall have the right to present a written defence, and to appear before the executive at a meeting, for which he/she will receive at least 30 days notice.
- (4) After consideration of the charges and the accused members defence, the executive will decide by secret ballot if they should recommend to the members, his/her expulsion from the N.P.A.R.C.Inc.
- (5) If the executive has voted in favour of expulsion, and the accused has not resigned before the next club meeting, they will explain the reasons for their decision and ask the membership to confirm, by secret ballot, their ruling, and to strike the accused name from the Club Membership Register.

ARTICLE 3: DUES

OK Each member shall be required to pay the fees as presented under Bylaw #1, except those exempted under Article #2,D.

ARTICLE 4: MEETINGS

- OK.*
- A. Regular meetings shall be held from September to June with July and August off for the summer.
- B. The president or vice-president may call a meeting at any time, provided that the membership is duly notified.
- C. Only full and life members shall have the right to vote.
- D. No full or life member shall have more than one (1) vote per motion. There will be voting by proxy, but the proxy vote shall NOT exceed 5% of the voting membership.
- E. An annual meeting shall be held during the month of June.

ARTICLE 5: ELECTION OF OFFICERS

- check*
- A. Officers shall be elected for a two (2) year term, and serve from day of election until their successors are elected or appointed.

- B. The officers of the N.P.A.R.C.Inc. shall consist of: president, vice-president, secretary, treasurer, bulletin editor, and public relations officer.
- C. Nominations for elected officers shall begin in April, and a list of candidates standing shall be published in the June bulletin.
- D. The election of new officers shall take place every two years at the annual meeting in June.
- E. Only life and full members may hold office in the club, and their membership must be in good standing.
- F. If for some reason (health, moving out of the area, etc.), an officer relinquishes his/her post, an election may be held at the next general meeting.
- G. Voting shall be by secret ballot and carried out by the chairman of the nominating committee.

ARTICLE 6: DUTIES OF OFFICERS

- A. It shall be the duty of the elected executive to conduct the business of the N.P.A.R.C.Inc. between meetings, and be subject to the membership's ratification.
- B. PRESIDENT
 -is the only authorized spokesman for the N.P.A.R.C.Inc.
 -shall preside over all meetings-general and executive.
 -shall perform all duties necessary to the proper conduct of his/her office.
 -is a member ex-officio of all committees.
- C. VICE-PRESIDENT
 -shall perform all the duties of the president in his/her absence, and any duties designated to him/her by the president.
 -shall be responsible for an up to date list of the club's physical properties.
- D. SECRETARY
 -shall record and present the minutes of all meetings, general and executive.

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-shall record and present the minutes of the annual corporation meeting.

-shall conduct all general correspondence of the club under the guidance of the executive.

E. TREASURER

-shall record and present all financial transactions of the corporation

-shall prepare and present an audited financial statement at the annual corporation meeting in June, and before the election of new officers.

-shall keep accurate records of monies in-coming and out-going.

F. It shall be the duties of the president or vice-president and the treasurer or secretary to authorize all expenditures of the corporation. Expenditures exceeding the limits as set forth in the bylaws must be authorized at a general meeting.

G. BULLETIN EDITOR

-shall gather material and information to be printed in a monthly bulletin which is sent to all club members and interested parties.

-shall be responsible for the legality of all printed material.

-shall be responsible for the printing and mailing of this bulletin.

H. PUBLIC RELATIONS OFFICER

-shall be responsible for promoting the corporation's activities in the medias and to the attention of the general public.

-shall be responsible for promotion of the N.P.A.R.C.Inc. at local amateur radio classes.

ARTICLE 7: COMMITTEES

-all committees shall consist of a chairperson appointed by the executive and two (2) other persons selected by the chairperson.

-a nomination committee shall be selected at the April general meeting during the election year.

-an associate member may volunteer to serve on a committee at the discretion of the chairperson.

-all committees are responsible to the executive.

ARTICLE 8: BYLAWS AND AMENDMENTS

- A. Bylaws and/or amendments must be presented in writing at a general meeting. ✓
- B. Proposed changes may be presented by the executive or made as a motion from the floor. ✓
- C. Proposed changes shall not be voted on until the next general meeting. ✓
- D. Notice concerning any proposed change(s) to the constitution or bylaws shall appear in the club bulletin before the general meeting at which they are to be voted upon. ✓
- E. Amendments to the constitution and/or bylaws require an affirmative vote of two-thirds of the membership present at the general meeting. ✓
- F. A quorum shall consist of twenty percent (20%) of the voting members. ✓

BYLAWS

1. DUES

- A. The annual fee for full membership shall be ten dollars (\$10). ✓
- B. The annual fee for a family membership shall be twelve dollars (\$12). ✓
- C. The annual fee for an associate membership shall be five dollars (\$5). ✓
- D. The dues shall be required on application for membership and be renewable at the September meeting. ✓
- E. A sixty (60) day grace period shall be granted for renewal. ✓

2. EXPENDITURES

-any monthly expenditures exceeding fifty dollars (\$50) must be authorized by an affirmative vote of the membership present at a general meeting.

\$ 75.00
(\$50)

3. MEETING

- A. The meeting shall follow the following format:
- a...minutes of last general or annual meeting ✓
 - b...guest speakers or special presentation ✓
 - c...treasurer's report ✓
 - d...correspondance ✓
 - e...committee reports ✓
 - f...old business ✓
 - g...new business ✓
- B. The meetings shall be conducted according to parliamentary procedure using Robert's Rules of Order as a guideline. ✓
- C. Rules of order may be temporarily suspended by a majority vote of members present. ✓